



KNIGHTS OF COLUMBUS

POPE ST. JOHN PAUL II ASSEMBLY #3773



May 2, 2020

For all Sir Knights and Ladies in Assembly 3773:

From the Faithful Navigator

I hope and pray you are all are continuing doing well in these difficult times.

The May Assembly meeting will be May 11 at 7:00 and will again be conducted through the Zoom application. If you have not already done so, please establish a Zoom account so you can participate. It is easy to do at Zoom.com or Zoom.us. An invitation for the meeting, along with the Agenda and minutes from the April regular meeting and the special meeting held on April 20 (to discuss and select a worthy organization to provide a donation to purchase needed food) will be sent out later this week. If you have any problems receiving the Zoom meeting invitations, please let me know.

Nominations for Assembly Officers were accepted during the regular April meeting, and the Elections will occur during the May meeting. The nominations for the positions are provided below. Additional nominations will be accepted until the time of the election. This is your Assembly, so if you haven't already please prayerfully consider stepping up and submitting your name to be considered as an Officer of Assembly 3773 for the 2020-2021 Fraternal Year. If you have any questions on a specific position, please let me know.

Position	Roles ¹	Nominations
Faithful Navigator	<ul style="list-style-type: none"> (i) Preside over all meetings of his assembly and shall enforce the rules and regulations of the assembly and the laws of the Order, and shall be Chairman of the Board of Trustees. (ii) Appoint committees in addition to the permanent committees provided by the laws of his assembly as he may deem proper or as may be directed by the assembly, and he shall be a member ex-officio of all committees. (iii) Countersign orders drawn and signed by the Faithful Comptroller for the payment of money when the same have been ordered by the assembly or approved by the Board of Trustees. (iv) Countersign checks drawn and signed by the Faithful Purser. (v) Perform such other duties as the Supreme Assembly may impose. (vi) Establish a Color Corps pursuant to Article XII. 	SK Dock Livingston
Faithful Comptroller	<ul style="list-style-type: none"> (i) Maintain Records. Keep a roll of the members, their age, occupation and residence with the date of their initiation in the Fourth Degree. (ii) Collect and receive all moneys due the assembly and all funds obtained from any source and transfer the same to the Faithful Purser and obtain a receipt from the officer. (iii) Keep account of the charges and receipts of each member in accordance with the standard accounting system provided by the Supreme Council. (iv) Make available to the Faithful Navigator and Board of Trustees at least once a year, all membership records and financial accounts 	SK George Burton

¹ From the Laws and Rules Governing the Fourth Degree of the Knights of Columbus with Amendments to and Including the Year 2017, as modified by the Assembly's By-Laws

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	<p>for the purpose of preparing the official audit.</p> <p>(v) Draw all orders on the Faithful Purser when so ordered by the assembly, the Board of Trustees or the Faithful Navigator for payment of all claims of demands against his assembly which orders shall be signed by him and countersigned by the Faithful Navigator.</p> <p>(vi) Issue to each member not indebted to the assembly a Fourth Degree Membership Card duly signed and attested but such card shall be issued only if the member produces a Third Degree Membership Card showing his good standing in his Council.</p> <p>(vii) Notify the District Master of the names of all candidates from his assembly awaiting initiation and give written notice to the Financial Secretary of the council to which such member belongs that the member has been accepted as a Fourth Degree member of the assembly.</p> <p>(viii) Notify promptly the Supreme Secretary, Master and Financial Secretary of the council concerned of the death, transfer, withdrawal, suspension, expulsion, reinstatement, readmission or transfer of members on the forms provided by the Supreme Assembly.</p> <p>(ix) Be the custodian of the seal of the assembly and affix same to all proper papers.</p> <p>(x) Perform all other acts required by the laws of the Fourth Degree, the Order and the rules of the Board of Directors.</p>	
Faithful Friar	None specified.	SK Father June Ramos
Faithful Captain	In the absence of the Faithful Navigator, perform the duties and exercise the powers of the Faithful Navigator. It is also the responsibility of the Faithful Captain in order to assure a good attendance at meetings and other functions of the assembly to take direct charge of all activities social and otherwise under that portion of the order of business known as the Good of the Order.	SK Curtis Chambellan
Faithful Admiral	<p>(i) Preside at all meetings of his assembly in the absence of the Faithful Navigator and Faithful Captain.</p> <p>(ii) In the absence of the Faithful Friar, perform his duties at assembly meetings.</p> <p>(iii) Perform any other duties assigned to him by the Faithful Navigator.</p> <p style="padding-left: 20px;">a. <i>Chair the Admissions Committee as identified in the Council's By-Laws</i></p>	<p>SK Leroy Lucero</p> <p>SK Nathan Morley</p>
Faithful Purser	<p>(i) Be the custodian of all funds of the assembly obtained from any source by or through any person or persons, acting for or in the name of the assembly or under its direction or authority.</p> <p>(ii) At each meeting of the assembly, receive from the Faithful Comptroller all moneys whatever received by said Comptroller at such meeting, or between meetings, and shall give a written receipt to such Comptroller thereof, specifying the fund to which the same shall be credited. The moneys so received by such Purser shall be forthwith deposited by said Purser to the credit of the assembly in an approved bank or other secure institution of deposit, subject to approval of the Board of Trustees or majority</p>	SK Gary Kissock

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	<p>vote of the assembly. He shall obtain vouchers or certificates of deposit thereof, and report the same at the next regular meeting of the assembly.</p> <p>(iii) Pay all orders drawn on him which are signed by the Faithful Comptroller and counter-signed by the Faithful Navigator. All such orders shall have the approval of the Board of Trustees, except demands of the Supreme Council, initiation fees due the District Master, the regular and usual stated payments of the assembly and payments authorized by the assembly as provided in Section 24(k).</p> <p>(iv) Keep separate accounts of the moneys placed in his hands by his assembly or the officers thereof and be ready at all times to plainly show the amount of moneys in the funds of the assembly, the dates of receiving and disbursing same; such accounts to be kept in books furnished by the Supreme Secretary to said Purser at the expense of the assembly.</p> <p>(v) Make available the Board of Trustees his books and records for the purpose of preparing the annual audit.</p>	
Faithful Pilot	<p>(i) Be responsible for the arrangement of the assembly chamber.</p> <p>(ii) Have charge of all properties of the assembly except moneys and accounts and record books of the officers but including ceremonials.</p> <p>(iii) Direct and be responsible for the activities of the Inner and Outer Sentinels.</p> <p>(iv) Acquire and maintain a thorough knowledge of the policies, procedures, and protocols governing the National Flag in order to instruct the members of the Assembly, to ensure its proper care and display, and to serve as an authority on the flag for assigned councils</p>	<p>SK Leroy Lucero</p> <p>SK Revi Pexa</p> <p>SK Jeff Stephenson</p>
Faithful Scribe	<p>(i) Keep a true record of the doings of his assembly upon books approved by the Board of Directors and furnished by the Supreme Secretary at the expense of the assembly.</p> <p>(ii) Conduct all correspondence of the assembly and perform such other duties as the assembly or the Order may direct.</p>	SK Doug Gautreaux
Inner Sentinel	<p>(i) The Faithful Inner and Outer Sentinels are specifically entrusted with the responsibility of seeing that all in attendance at an assembly function are in possession of both a Third and Fourth Degree Membership Card and so report to the Faithful Pilot.</p> <p>(ii) They shall perform such other duties as may be imposed upon them by the Faithful Pilot.</p>	SK Van Pexa
Outer Sentinel		SK Jay Benze
One Year Trustee	<p>The Board of Trustees shall consist of the Faithful Navigator and three members to be elected by the assembly. The Faithful Navigator shall be its Chairman. At the first election of a new assembly three Trustees shall be elected; one to hold office for one year or until the second next regular election, one for two years or until the second next regular election; and the other for three years or until the third next regular election; as determined by lot among themselves. Thereafter, at each succeeding election one Trustee shall be chosen for a term of three years. The Trustees shall have supervision of all the financial business of the assembly and their approval shall be necessary for the payment of all moneys, except demands of the Supreme Council, initiation fees due the District Master, regular and usual payments of the assembly, and payments authorized by the assembly after resolution and vote in accordance with Section 24(k). They shall audit the accounts of the Comptroller and Purser</p>	SK Patrick Schroeder
Two Year Trustee		SK Jeffrey Stephenson
Three Year Trustee		<p>SK Dan Doughty</p> <p>SK Lonny Hurley</p> <p>SK Tom Litchfield</p>

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	<p>annually as of June 30 and report thereon to their assembly, the Supreme Secretary, Supreme Master, Vice Supreme Master, and Master upon blanks approved by the Board of Directors and furnished by the Supreme Assembly. They shall see that the Faithful Comptroller and Faithful Purser give proper bonds running to the Knights of Columbus in trust for their particular assembly and in amounts fixed by said Trustees, and they shall be the custodians of such bonds. But in case the Board of Directors shall bond such officers, the Trustees shall be charged only with fixing the amount of such bonds in excess of the amount provided for by said Board of Directors and in such case they shall have evidence that said officers shall have been bonded in such excess amount. They shall perform such other duties as their assembly or the District Master or Vice Supreme Master or the officers of the Order may direct.</p>	<p>SK John Melton</p>

The Assembly continues to look to gain Star status again this year. With the stay in place restrictions across the country that limits the activities Assemblies can conduct, the Supreme Master of the Fourth Degree reduced the requirements to achieve Start status this year in a memorandum sent on April 27, 2020 to the Vice Supreme Master, District Masters, and Faithful Navigators.

The modified requirements to earn the Star Assembly Award and their current status are:

* Earn the Fourth Degree Civic award **(not yet submitted – will be provided by June 30)**

Current activities for the award are:

- Veterans recognition activity
- Keep the flag at the Our Lady of Annunciation Parish Rectory at the proper staff position
- Provide a \$300 donation to the food pantry for the New Mexico Fisher House whose purpose is to support America’s veterans in their time of need by providing a “home away from home” that enables families to be close during their hospitalization
- Working with the Our Lady of the Annunciation Parish Office and attending voter registration training in order to hold a voter registration drive at the Parish following weekend Masses

I am asking for your suggestions on at least one more patriotic related activity that we can do during the last two months of this fraternal year.

* Enter the “to be a patriot” competition **(provided to the District Master this week for the U.S. Flag Retirement and Veteran’s Recognition Project)**

* Meeting the assembly new membership goal of 7% – reduced by 40% per the Supreme Master – modified goal for the Assembly is two (2) new members **(not yet completed – depends on the conduct of a Fourth Degree Exemplification this fraternal year²)**

² There has been no information on the next 4th Degree Exemplification, but I hope it will still be somewhere in northern New Mexico in June. Encouraging others to join the Fourth Degree is a great way to acknowledge your support for the Degree, as well as our Assembly. Registration forms will be sent out as they become available. Form 4s (also required) are available at any time. Please let me know if you need any Form 4s to provide to Third

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- * Submit the report of officers 186 due July 1st **(to be submitted following the officer elections this month)**
- * Submit the annual survey of fraternal activity 1728 due January 31st **(submitted)**
- * Submit the annual assembly audit report 1315 **(completed for the 2018-2019 Fraternal Year, due for the 2019-2020 Fraternal Year by August 1)**
- * Publish a monthly newsletter or bulletin for assembly members – this requirement was reduced to publishing a monthly newsletter from July 2019 to February 2020 **(completed)**

Faithful Captain SK Dock Livingston and I attended via Zoom the District Biennial meeting conducted in accordance with Article V of the Laws and Rules Governing the Fourth Degree. The prime areas of discussion were that donations for the Seminarians of the Archdiocese of Military Service are still being taken, and nominations for the District Master starting September 1. The nominees are the current District Master SK Clinton Deeley, as well as SK Geoff Bacon, and SK Anthony Salazar. The Supreme Master will make the appointment following the Supreme Convention.

Color Corps Activities from SK Robby Claspell, CCC Assembly 3773

No new information this month.

For those interested in joining the Color Corps, information in purchasing the complete uniform package, or new individual pieces, can still be found on the Knights of Columbus website at <https://www.kofcuniform.com>, for those of you who are interest. Swords, service baldric, and white glove sets continue to be available through The English Company at <https://www.kofcsupplies.com/>.

Items for the Ladies

If your wives would like to be involved please provide your contact information to Lady Jamie at 463-0591/fcjomorley@aol.com, or me. She can contact them directly for activities.

From the Councils

From Council 14920 – Father Celestine Ojike became a member of the Knights during the April 16, 2020, virtual 1st, 2nd, and 3rd Degree Exemplification. Also, members of the Council have been providing logistical assistance to the Priests at Our Lady of the Annunciation Parish during the conduct of confessions on Saturday afternoons.

Reminders

The Master's Newsletter is now being included as a part of the e-mail sending this newsletter so you can read all of the information provided statewide – not only from the District Master, but also from the Wardens across the state. Let me know if this is preferable.

Degree Knights interested in joining the Fourth Degree. The Assembly will vote on any candidates at our meetings before the Exemplifications.

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As I mentioned last month, our Faithful Comptroller, SK George Burton, is collecting the annual Assembly dues (\$10). Dues for the Chalice Fund (\$20 – my apologies for identifying \$10 previously) are also being collected for those that are participating. Dues can be sent to the Parish Office. Membership cards will be provided by SK George upon receipt of the dues.

If you wish to join the fund, it is important that you identify where you would like your chalice to be sent, especially if you have already turned in your dues. In addition, even if you choose not to join the Chalice Fund, please complete the form to let us know of your choice. All forms and payments should go to our Faithful Comptroller, SK George Burton, to be processed. SK Doug Gautreaux is holding completed Chalice Fund forms as an Assembly record as a member of the Chalice Fund Committee.

As always, the Assembly is still needs members to participate in its committees. As members of the Assembly, the Assembly needs you all to be active participates in its activities. Part of active participation means stepping up and participating in these committees. The three Standing Assembly Committees (Admission Committee, Welfare Committee, Membership Committee), as identified in the Assembly's By-Laws, are included as a part of the monthly meeting agenda. The Admission Committee is to be made up of seven members of the Assembly, with the Faithful Admiral acting as the chair. Participation on the Membership and Admission Committees is needed to recruit and vet potential new members to the Assembly. If you wish to join any of the Committees, please let me know.

Prayer Requests

Please continue your prayers for:

- Lady Terry Sanchez, SK Revi Pexa, and Brother Kevin Fanning.
- The success of SK Mike Seibel in his case against Dr. Boyd.

Finally

If you need more information or have any questions, please let me know.

Sincerely,

SK Nathan Morley
Faithful Navigator
Pope St. John Paul II Assembly - 3773